



Office of Admissions
 4500 Massachusetts Avenue, NW • Washington, DC 20016
 PHONE 202-885-8659 FAX 202-885-8585
 EMAIL admissions@wesleyseminary.edu

I-20 REQUEST FORM FOR INTERNATIONAL STUDENTS (AY2023-2024)

Instructions:

Citizens of all countries (except Canada) are required to have the appropriate visa in their passports if they are to enter the U.S. in student status. In order for you to apply for a student visa at a U.S. consulate—or in case of Canadian citizens, to apply for student status at the U.S. border—you will need to obtain Form I-20 from the Office of Admissions. To initiate the process, please: a) complete this request form; b) attach the required financial documentation (originals); c) mail it to the address listed at end of form.

PERSONAL INFORMATION	
Name <u>as it appears on the passport</u>: Family Name: _____ Given Name: _____ Middle Name: _____ <input type="checkbox"/> Male <input type="checkbox"/> Female Date of Birth (month/day/year): ____/____/____	City of Birth: _____ Country of Birth: _____ Country of Citizenship: _____ Country of Legal Permanent Residence: _____
Passport Number: _____ Passport Expiration Date (month/day/year): ____/____/____	
Position/occupation in home country: _____	
Current Address: _____ Telephone #: _____ Is this a mobile number? <input type="checkbox"/> Yes <input type="checkbox"/> No	Good Until (month/day/year): ____/____/____ Fax #: _____ E-mail: _____

CONSULAR & VISA INFORMATION
Do you currently hold a valid U.S. visa of any kind? <input type="checkbox"/> Yes. Visa Type: _____ Visa Expiration Date (month/day/year): ____/____/____ <input type="checkbox"/> No, I do not currently hold any valid U.S. visa.
Which method do you plan to use to apply for your F-1 visa? <input type="checkbox"/> I will apply through the U.S. consulate/embassy in my country. <input type="checkbox"/> I will apply through a Change of Status application from here in the U.S. (Student must be issued COS I-20).
If applying for your F-1 visa through the U.S. consulate/embassy in your country, please list its location: City: _____ Country: _____

DEGREE INFORMATION
Please select which degree program at Wesley Theological Seminary you were <u>admitted</u> to: <input type="checkbox"/> M.DIV <input type="checkbox"/> M.T.S <input type="checkbox"/> M.A <input type="checkbox"/> Theological Studies in U.S. Contexts Certificate <input type="checkbox"/> D.MIN (2-Week Residency) <input type="checkbox"/> RESIDENTIAL D.MIN (Year-Round Residency)
Are you interested in transferring previous/other degree credits into you program? <input type="checkbox"/> Yes <input type="checkbox"/> No

DEPENDENTS STATEMENT

Please select the statement that applies to you.
 *Dependents are defined as a spouse, or child under the age of 21.

- Will any dependents be joining you in the U.S. as your dependents* while you are here in F-1 status?
- No dependents will be joining me in the U.S. (Please ignore the "Dependents Information" section on page 3.)
 - My family will travel with me. (Please complete the "Dependents Information" section on page 3.)
 - My family will join me in the U.S. after I have already arrived. (Please complete the "Dependent Information" on page 3.)

FINANCIAL VERIFICATION

Federal and Seminary regulations require that an F-1 student visa applicant submit evidence of the ability to provide minimum living expenses for him/herself and any dependents in the U.S. while affiliated with Wesley Theological Seminary. Please refer to page 4 for additional expenses that international students should account for beyond the minimum expenses listed here.

F-1 Student Cost of Attendance for an Individual*, Academic Year 2023-2024 (10-Month Budget)

Tuition	\$18,000
Fees	\$1,426
Room & Board (for an individual).....	\$10,130
Books & Supplies.....	\$2,389
Personal Expenses (for an individual).....	\$1,910
Travel (local travel only, for an individual).....	\$1,672
Total Expenses (for an individual).....	\$35,527

****Please ask the admissions office for costs of bringing a spouse and/or children. Proof of additional funds is needed if you intend on bringing a spouse and/or children.**

Financial Verification Documentation

Please provide evidence that you have the financial resources to cover your stay in the U.S. If you are bringing any dependents with you (spouse and/or children) you must also provide proof of sufficient funds for them. Provide documentation, in English, of any financial support available to you for your first year of study at Wesley (grant award letters, loan certification, bank statements, etc.) All financial documents must be originals. The total of all financial support needs to meet or exceed the total estimated budget of money.

List of acceptable documents to be attached:

- Students who are receiving any financial aid (including scholarships) from sources outside of Wesley need to attach a copy of the award letter. It is not necessary to attach your Wesley scholarship award letters.
- Students using their personal savings need to submit at least the two most recent official bank statements from their bank accounts showing that sufficient funds are available. These statements cannot be more than 3 months old.
- Students whose financial support comes from family members or organizations need to submit the following two documents:
 - o Statement of support from the sponsoring family member/organization confirming that s/he is willing to support the student during her/his studies at Wesley (include specific amount of money they will offer per year and number of years. Letter must indicate student's name and degree program).
 - o An official bank statement from the sponsor's account showing that sufficient funds are available
 - o Neither of these documents can be more than 3 months old.
 - o Note: If your support will come from a source in the U.S., you will need to submit a Form I-134 available at <http://www.uscis.gov/files/form/i-134.pdf> .

Summary of Sources of Funding

I will receive financial support from the following sources:

\$ _____	per _____	source: _____
\$ _____	per _____	source: _____
\$ _____	per _____	source: _____
\$ _____	per _____	source: _____

TOTAL \$ _____ per year

I hereby certify that the above statements, and supporting documentation, are true and correct to the best of my knowledge. I understand that a false statement or falsification of supporting documentation will disqualify me for issuance of Form I-20 from Wesley Theological Seminary.

Signature of Applicant: _____ Date: _____

ADDITIONAL REQUIREMENTS

International Student Deposit

Please include a check or money order for payment of the International Student Deposit when submitting this form. For those interested in direct wire transfer, please contact JaNice Parks is admissions for wire transfer instructions (jparks@wesleyseminary.edu).

International students must place a deposit on account with the Business Office. This deposit (\$500 for a single student and \$1,000 for a student coming with family) must be received prior to the issuing of the I-20. This deposit will be held as an emergency fund while the student is enrolled in the seminary. The deposit may be used for emergencies (e.g., medical expenses, a death in the family, etc.) but it must be maintained at this level throughout the student's study at Wesley. This money is refunded once a student completes their degree or officially withdraws from the seminary.

Passport(s)

Please include passport copies for yourself and all of your dependents when you return this form.

DEPENDENT INFORMATION

NOTE: IF YOU DO NOT INTEND ON BRINGING ANY DEPENDENTS, YOU MAY SKIP THIS SECTION AND CONTINUE TO PAGE 4.

Each family member who will join you in the U.S. in F-2 dependent status must have a Form I-20 immigration document issued in his/her own name. Please use this page to provide the information needed to prepare these documents. Please include a copy of their passport when you return this form.

First Dependent:

Family Name: _____ Date of Birth (mm/dd/yyyy): _____
First Name: _____ Gender: Male Female
Middle Name: _____ Relationship to you: Spouse Child
City of Birth: _____ Country of Birth: _____
Country of Citizenship: _____
Country of legal residency: _____

Second Dependent:

Family Name: _____ Date of Birth (mm/dd/yyyy): _____
First Name: _____ Gender: Male Female
Middle Name: _____ Relationship to you: Spouse Child
City of Birth: _____ Country of Birth: _____
Country of Citizenship: _____
Country of legal residency: _____

Third Dependent:

Family Name: _____ Date of Birth (mm/dd/yyyy): _____
First Name: _____ Gender: Male Female
Middle Name: _____ Relationship to you: Spouse Child
City of Birth: _____ Country of Birth: _____
Country of Citizenship: _____
Country of legal residency: _____

Fourth Dependent:

Family Name: _____ Date of Birth (mm/dd/yyyy): _____
First Name: _____ Gender: Male Female
Middle Name: _____ Relationship to you: Spouse Child
City of Birth: _____ Country of Birth: _____
Country of Citizenship: _____
Country of legal residency: _____

I-20 Request Form Checklist

Enclose the following documents when requesting your I-20:

- Completed I-20 request form with signature on page 2.
- Original financial verification documentation.
- Copy of passport for self and any dependents.
- Check or money order for the International Student Deposit (\$500 for individual, \$1000 for families). If you have made an international wire transfer, include proof/record of transfer.

Return completed form and supporting documents to:

Office of Admissions
Wesley Theological Seminary
4500 Massachusetts Ave., NW
Washington, DC 20016

Email: admissions@wesleyseminary.edu

Fax: +1 (202) 885-8585

Phone: +1 (202) 885-8659

Note: This form, passport copies, and confirmation of International Student Deposit payments made via wire transfer may be scanned and emailed or faxed to the admissions office. However, originals of all supporting financial documents and physical payment for the International Student Deposit must be sent via mail courier (DHL, FedEx, etc.) to the address listed above.

ADDITIONAL COSTS

The costs listed on page 2 of this form represent the minimum costs associated with F-1 study at Wesley Theological Seminary. However, there are many additional costs that students should be prepared to meet. They include, but are not limited to the following:

- International Travel Expenses:** for travel between home country and U.S. for start of program, end of program, and vacations.
- Medical Expenses:** It is highly recommended that each student purchase health insurance for themselves and any accompanying dependents. Paying for health insurance and related medical costs can start at approximately \$1500 per person per year. This is a fraction of what it would cost to pay the medical bills that result in needing to see a doctor or going to the hospital.
- Large Purchases:** such as computers, furniture, cars (including vehicle insurance and maintenance), etc.
- Summer Expenses:** The budget listed above is for the costs of attendance for one academic year consisting of fall and spring semesters only. If you intend on staying in the U.S. during the summer (and most international student do), you will need to factor in room and board costs. If you intend on taking classes in the summer you will also need to factor in tuition, fees and book costs.