

## Submitting a Video Assignment

Note: These instructions are for submitting only. If you have not created your video, please click the following links for <u>instructions on installing Kaltura</u> and <u>instructions on recording a video in Kaltura</u>.

 Log in to Blackboard at <u>https://sso.wesleyseminary.edu</u> or <u>blackboard.wesleyseminary.edu</u>



2. Enter your course.



3. Click **Assignments** in the course Menu on the left.



4. Click the title of the assignment you are submitting.

Video Assignment One
Video Assignment One
For this assignment you can use Kaltura to create and submit your video philosophical questions posed about the meaning of life and whatnot.



 If you have never used the text editor, you may need to expand the menu. To do this, click the ellipsis to the far right

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r the	e too	lbar,	press	ALT+F10 (PC) o	r ALT+FN+F	10 (Mac).				



## 8. Click Kaltura Media

Add content	
Comm	on Tools
+	Insert Local Files
6	Insert from Content Collection
Additio	onal Tools
	Kaltura Media
	Kaltura Media Submission
	YouTube Video

9. Locate the video you wish to submit in your MyMedia Library, and click Embed



10. Your video will now show in the text editor.

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11. When you are ready, click Submit in the lower right
 Note: Do not click Save Draft. It tends to be unreliable



12. You will see a fuchsia success indicator along the top of the screen letting you know your assignment was submitted. When your instructor grades your assignment, the numeric grade assigned will show in the Grade area on the right.

ET-SAM-003-2020F Sample Course 2020 Fall - For VIDEOS Assignments Review Submission History: Video Assignment O Success! Your submission appears on this page. The submission confirmation number is dfb350a4-fd27-45a1-93e4-43e41c6fdf7 submission receipts in My Grades.	ne b. Copy and save this number as proof of your submission.	View all of your
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*If you have any questions or problems, please contact Educational Technology at <u>edtech@wesleyseminary.edu</u>*