

Course of Study School Wesley Theological Seminary

Weekend School 2022-2023

Please Note: All weekend courses are being planned as hybrid with half asynchronous online and half in person. Class size will be limited to 20 students. The course will be cancelled if we do not have a minimum of 6 students registered by the deadline. Pre-course assignment will be available on the COS website and are posted as soon as available on Blackboard. **Students must be registered to access Blackboard.**

Registration Form

Instructions: Please complete this form, obtain the required signatures in person or electronically and return to: Sara Sheppard, COS Registrar, Wesley Theological Seminary, 4500 Massachusetts Avenue, NW, Washington, DC, 20016. Form may be emailed to; COSregistration@wesleyseminary.edu

PERSONAL INFORMATION

PID from GBHEM(required) _____

FULL NAME: _____ WTS Student ID (if known) _____
First M.I. Last

SSN: _____ DATE OF BIRTH: _____

ADDRESS: _____ **Is this a new Address? Yes No**

CITY, STATE, ZIP: _____ E-MAIL: _____

TELEPHONE: _____ home _____ cell _____

EDUCATION: High School College Hours Completed _____ Degree(s) Awarded: _____
(Please list all degrees earned)

COURSE REGISTRATION

Instructions: Please indicate which course(s) you are registering for by entering a check mark in the box. Do not register for more than one course per term. Choose between Wesley in DC and Upper New York.

Fall October on-line & November 4-5, 2022 deadline September 1 At Wesley	Winter January on-line & Feb 17-18, 2023 deadline December 1 At Wesley	Spring March on-line & April 14-15, 2023 Deadline February 1 At Wesley
<input type="checkbox"/> CS 121 Bible 1: Introduction	<input type="checkbox"/> CS 123 Formation and Discipleship	<input type="checkbox"/> CS 124 Transformative Leadership
<input type="checkbox"/> CS 323 Congregational Care	<input type="checkbox"/> CS 222 Theological Heritage 2: Early Church	<input type="checkbox"/> CS 221 Bible 2: Torah and Israel's History
<input type="checkbox"/> CS 522 Contemporary Theology	<input type="checkbox"/> CS 523 Evangelism	<input type="checkbox"/> CS 424 Ethics
At Upper New York	At Upper New York	At Upper New York
<input type="checkbox"/> CS 322 Theological Heritage 3: Reformation	<input type="checkbox"/> CS 122 Theological Heritage 1: Introduction	<input type="checkbox"/> CS 223 Worship and Sacraments
<input type="checkbox"/> CS 423 Mission	<input type="checkbox"/> CS 224 Administration and Polity	<input type="checkbox"/> CS 324 Preaching
<input type="checkbox"/> CS 521 Bible 5: Acts, Epistles and Revelation	<input type="checkbox"/> CS 321 Bible 3: Gospels	<input type="checkbox"/> CS 421 Bible 4
	<input type="checkbox"/> CS 422 Theological Heritage 4: Wesleyan	<input type="checkbox"/> CS 524 Practice of Theology

Please check the website for registration deadlines. Forms received after the deadline will be returned to the student.
 Course information available at www.wesleyseminary.edu on the Course of Study page and/or on Blackboard.

Student Name: _____

WTS ID: _____

I am a Local Pastor (complete appointment information below)

I am a Certificate for Christian Studies Student. (Go to housing info)

APPOINTMENT INFORMATION:

Please indicate current conference: _____

I am appointed: Full time Part time No appointment at this time

Name of the Church: _____

(COS students who have completed licensing school but are not appointed to a congregation may attend the COS for one year without an appointment. The following year you must be under appointment to attend classes)

EMERGENCY CONTACT: Please list the name and phone number of the person you wish to have contacted in case of emergency, should we return to face to face teaching.

Name: _____

Phone: _____ please check one: Home Cell Work

Relationship: _____

HOUSING NEEDS: please indicate whether or not you will need housing for the second weekend of this program:

- Yes, I need housing provided by Wesley Seminary.
- I have contacted the Seminary for on-campus housing.
- Please include me in the room block at the hotel for Friday night.
- I need housing Thursday night too.
- No, I will make my own arrangements or commute from home.

Anything else we should know? : _____

REQUIRED SIGNATURES: (This form will be returned to the student if either of these signatures is missing.)

STUDENT SIGNATURE: I give authorization for my records at WTS to be reported to the Division of Ordained Ministry and my Conference and/or District Board of Ordained Ministry.

Signature: _____ Date: _____
Printed or signed

CONFERENCE REGISTRAR SIGNATURE: The above referenced Local Pastor is to attend Wesley Theological Seminary Course of Study Weekend School 2022-2023.

Name: _____ Phone Number: _____

Signature: _____ Date: _____ e-mail: _____
Printed or signed

We offer a scholarship for local pastors to attend Weekend Course of Study School. Yes No

DISTRICT SUPERINTENDENT SIGNATURE: This Local Pastor is authorized by my District to attend Wesley Theological Seminary Course of Study Weekend School 2022-2023.

Name: _____ Phone Number: _____

Signature: _____ Date: _____ e-mail _____
Printed or signed

District: _____

Program Information:

This program is managed by the Course of Study office of the Regional School at Wesley Theological Seminary. Programmatic questions should be sent to COShelp@wesleyseminary.edu

Question regarding course content should be sent to the instructor; emails available on the COS page and via Blackboard.

You must check your student email account regularly – this is your responsibility as a student at Wesley.

Student ID's:

All Course of Study students have two student ID's. One for Wesley Theological Seminary (student ID) and one for the GBHEM (PID). **Students must provide the PID from the GBHEM on their registration forms. This is a new policy from the GBHEM. You may obtain your PID by contacting COsRegistrar@GBHEM.org.** If you do not know your Wesley ID, we can look that up in our system.

Grading:

Grades are sent to students and BOM offices as soon as all grade sheets are turned in for a given session. Transcript requests for DCOM meetings must be received in writing – email is fine. Please allow one week for receipt of the transcript.

Transcripts:

Student who need to request transcripts for conference meetings should make the request in writing. Email is fine for this and should allow one week for a response. Please send the request to COShelp@wesleyseminary.edu

Costs: Registration fee and tuition will be billed directly to the student through the WTS business office. Students need to keep up with your balance. We cannot register you if you have a balance of more than one course on your account. Students are responsible for contacting their conference to obtain any conference monies to assist with the cost of the program. **Students are billed directly to their student accounts for all costs and fees.**

Registration Fee: \$75.00 non-refundable for each course.

Tuition: \$350.00 per course; invoice due upon receipt.

Housing: All courses are scheduled as hybrid with the first weekend asynchronous and the second weekend in person. Housing on campus is currently limited however, we will provide a room block at a nearby hotel. Other option include local Airbnbs and/or staying with family if that applies to you. If you choose either on campus or the hotel, Wesley will make the arrangements and you will pay them directly. **You will receive a confirmation via e-mail approx. one week prior to the course.**

Students are responsible for paying housing costs to the hotel. Students staying on campus will be billed through their student account. Meals are on your own.

<p><u>Attendance Policy:</u> Students must attend all 20 hours of class-time to receive credit for the course. Assignments must be turned in on time. Cancellations must be received in writing no less than one week before the course. Cancellations less than one week will be charged tuition for the course.</p>
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