

## Wesley's Community Policy for Persons Exposed to COVID-19

This policy must be followed by all students, employees, student spouses, and visitors who may have or are confirmed to have encountered a person who has tested positive for COVID-19.

Please note that this policy is influenced by DC Health's policy, "[Guidance for Close Contacts of a Person Confirmed to have COVID-19: Quarantine and Testing](#)" but has been adapted to better suite the Wesley community.

### Policy Steps:

**Students:** If you have encountered a person who has tested positive for COVID-19, you are required to immediately notify Rev. Dr. Sinkfield, Associate Dean for Community Life. If you are a resident (or a student spouse residing on campus) you must also notify Monica Sharp, Director of Residence Life.

**Employees:** You are required to immediately notify your direct supervisor and Maggie Ayres, Director of Human Resources.

**Visitors:** Please immediately cancel your plans to come to campus, or, in the event that you have already visited campus, you are required to notify Maggie Ayres, Director of Human Resources and provide details regarding your purpose for visiting campus, the date of your visit, what part of campus you visited, and who you encountered.

**All persons:** After notifying the appropriate contact, you are required to self-quarantine for the 7-day incubation period beyond the day of your exposure and take a COVID-19 test on the 7<sup>th</sup> day (with a negative result) before you may return to campus for work/class/activities. If the test is negative, you may resume your on-campus activities and responsibilities. If the test is positive, continue quarantining for 14 days, take another COVID-19 test on the 14<sup>th</sup> day, and if you have no COVID symptoms and the test result is negative, you may resume normal on-campus activities. But if the test is positive, continue quarantining until you receive a negative result and have no symptoms of coronavirus.

### From Monica Sharp, Director of Residence Life:

**Quarantine/Isolation Protocol If Exposed:** If a resident, spouse, or child is exposed to someone who has tested positive for COVID-19, they are to inform the Office of Residence Life immediately and begin their quarantine. This quarantine will apply to everyone in the same living space (apartment or suite). All those exposed will be allowed off campus only to receive a COVID-19 test until the seminary can provide at-home tests. Quarantine allows residents to leave their living area for necessary reasons only, wearing full protective gear (mask and gloves) when doing so. This includes waste removal, laundry, and receiving meal/grocery delivery. Quarantined residents are not allowed to access to any other campus building and must designate a proxy to receive all mail and packages from the mailroom. The quarantine will be lifted once everyone in the household or suite can provide negative COVID results.

**If Test Results are Positive:** If a resident, spouse, or child tests positive for COVID-19, they are to inform the Office of Residence Life immediately and go into full isolation for a total of 14 days. After which, residents and their families/suitemates will be required to test negative for COVID-19 in order for the isolation to be lifted. Isolation will apply to everyone sharing the living space (apartment or suite). NRH residents may be safely relocated to Straughn Hall at the discretion of the Office of Residence Life so as not to further infect New Residence Hall residents and Carroll Hall residents will remain in their apartments. During isolation, residents and their spouses/children or suitemates, are not allowed outside of their living space (suite/apartment). Residents will need to assign a proxy to safely manage all waste removal, mail/meal delivery, and laundry services (if applicable). Waste, laundry, and all other deliveries must be left outside the resident's unit. All communal areas in the resident's building will be immediately closed and thoroughly sanitized.

**Proxy Definition:** A proxy can be a neighbor or a residential friend that the resident gives permission to operate on their behalf and must be communicated to both the Office of Residence Life and Mailroom. The proxy must be a campus resident and must wear a mask and protective gloves whenever servicing the exposed or infected resident. To minimize the likelihood of transmission, the proxy is never to enter the living area of the exposed or infected resident. If a resident cannot find a proxy, Residence Life will designate one for them.

**Campus Shutdown:** If 2 or more residents of NRH or Carroll test positive for COVID-19, and/or there is a possible spread between buildings, either one or both buildings will go into full isolation, and Residence Life will work with Community Life and Wesley administration to coordinate testing since this will also impact Residence Life staff and their abilities.