CS-223 Worship and Sacraments  
Winter, 2021  
January 15- February 27, 2021

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**Course Information**

**Instructor Information**
Instructor Name: Gina Gilland Campbell  
Email: gcampbell@wesleyseminary.edu  
Virtual office hours: schedule by appointment via instructor’s Wesley email

Please note: I will make every effort to respond to email within 24 hours. I will not respond to email on Sundays.

Also please note: If you need assistance with Blackboard related matters during the course, please exercise one of the following options:
• Call Blackboard Support at 202-885-6091
• Email Blackboard Support at edtech@wesleyseminary.edu

The student may copy in the instructor for informational purposes; to notify the instructor of a difficulty with Blackboard that the student is taking steps to address. The instructor is unable to assist with resolving technical issues. Should you need assistance reaching Blackboard support, please contact Sara Sheppard in the Course of Study School Office.

Course Objective
This course examines worship within The United Methodist Church including liturgy, sacraments, and special services. Attention will be given to the pastor’s role as leader in worship.

Goals
• Articulate a theology of worship consistent with the Wesleyan tradition, including a reflection on the theology and rhythm of the Christian year.
• Articulate a Wesleyan theology of the sacraments and be competent in their administration.
• Interpret theologically the Services of Christian Marriage and of Death and Resurrection and be able to lead such services well.
• Construct a worship service, and reflect theologically on the use of hymns, media, contemporary music, and lay leadership.

Textbooks
Required Texts:
• The United Methodist Hymnal
• The United Methodist Book of Worship

Additional Required Reading Posted on Blackboard – Course Documents
  o “The Day of Ashes”
  o Chapter Two, On Bodies Shunned and Bodies Raised
  o Chapter Five, The Funeral as Worshipful Drama
  o Chapter One, The Undertaking
  o “Journey Stories”
  o “Chapter 4, Living Baptism
  o Chapter 5, Take, Bless, Break, and Share
  o a small section of Chapter 4 “Lent: Forty Days of Devotion and Discipline”
  o Pastoral introduction to The Marriage Service
  o Longer Prayers and Litanies for The Marriage Service
  o Lent, Introduction to the Season

**Reference Texts – students may have these texts from licensing school**

• Felton, Gayle Carleton Felton. *This Holy Mystery: United Methodist Understanding of Holy Communion.*

**Supplemental Texts**

These texts are not required. They offer an opportunity to continue some of the work begun in this class for those who wish to go deeper with a particular topic.


**Technical Requirements**

**Microsoft Windows**
• Windows 8 or 10
• Intel i5 or higher AMD equivalent
• At least 16GB of free storage space
Mac OS/X

- OS/X Mac OS/ X 10.14 or newer
- Intel processor and at least 4 GB of RAM

All Systems

- Up-to-date browser: Firefox, Chrome, Safari, Edge (Click here for Blackboard browser checker)
- Up-to-date PDF reader (Adobe or FoxIt)
- Up-to-date version of Adobe Flash Player
- Up-to-date video player
  - Windows Media Player or
  - VideoLAN VLC media player
- Up-to-date word processor and presentation package (Wesley Theological Seminary offers free Office 365 Basic for students. Click here for instruction for how to download)

Pre-work in preparation for class sessions

❖ Please view the Orientation video before beginning work for this class. You will need pen and paper for a small exercise included in the video.

❖ Please note!
  - Students must complete some reading in the primary texts for this class before the class sessions begin. Pre-class Assignment C, due no later than January 14, cannot be adequately addressed without familiarity with preassigned reading.
  - The timely completion of work for all students depends on each and every student meeting the deadline for Assignment A. Please be respectful of others who will be your community for this class and post your video for Assignment A no later than January 8. Please do not wait until the last minute to post this video if you have not previously used Kaltura Capture Express on Blackboard. Some students have needed assistance with this program from Wesley tech.
  - The instructions for pre-class assignments appear in the Course Requirements section below. Follow the instructions for Assignments A, B, and C.

Topics for Each Week and Schedule of Reading and Assignments

Before January 8: Orientation, Introductions, and an Opening Exercise

  Focusing our attention: the worship of God

Pre-class components

❖ Reading to be completed before beginning these assignments
  - Worship Come to its Senses, Read the entire book.
  - The Worshipping Body, Chapters 1 and 2
  - Let the Whole Church Say Amen, Introduction

❖ Assignment to be completed January 8
  - Complete Personal Introduction Video following the instructions for Assignment A.
Assignment to be completed by January 14
  o Complete Discussion Board Response to Personal Introduction Videos following the instructions for Assignment B

Pre-class reading Reflection Paper and Prayer Exercise to be completed by January 14
  o Complete the reflection paper and prayer exercises following the instructions for Assignment C

January 15: At Full Stretch Before God:
    The Winsome Witness of Faithful Worship

REQUIRED ZOOM GATHERING, 10 AM – 12 NOON
  ❖ Assignment to be completed before Zoom Class Gathering
    o Pre-class Reading Reflection Paper and Prayer Exercise should be posted on Blackboard by 11:59 January 14 following the instructions for Assignment C.
  ❖ Reading to be completed before Zoom Class Gathering
    o The Worshipping Body, Chapters 3 and 7
    o Let the Whole Church Say Amen, Exercise One and Interlude A
      ▪ Note: students may choose to complete exercise one. It is not required. Please read.
  ❖ Resources for classroom conversation to have at hand:
    o Worship: God’s People at Full Stretch Before God – Blackboard, Course Documents
    o The Winsome Witness of Faithful Worship – Blackboard, Course Documents

January 16: The Layered Language of Worship:
    Senses, Affections and Postures
    Symbols, Time, Silence, Gesture, Space and Words

REQUIRED ZOOM GATHERING, 10 AM – 12 NOON
  ❖ Reading to be completed before Zoom Class Gathering same as for January 15
  ❖ Begin Small Group Assignments
    o Small group assignments will be made in Zoom Class gathering. Follow instructions for Assignment D.
  ❖ Resources for classroom conversation to have at hand:
    o Markers, crayons, or colored pencils for a small exercise
    o Map of Emotional Recovery – Blackboard, Course Documents

January 23: Sanctifying Time, Sanctifying Space:
    To Pray Without Ceasing; To Stand on Holy Ground

Asynchronous Week
❖ Assignment to be completed before watching the video for this week
  o Reflection Paper and Prayer Exercise, following the instructions for Assignment E. To be posted to Blackboard by 11:59 January 22.

❖ Ongoing Assignment
  o Small group work on the Lenten Season, following instructions for assignment D, to be posted to Blackboard by 11:59 January 22.

❖ Reading to be completed before watching the video for this week
  o *Let the Whole Church Say Amen*, Interlude C
  o *Ashes*, Gina Gilland Campbell
  o *Journey Stories*, Stephanie Paulsell
  o *Lent: Forty Days of Devotion and Discipline*, Laurence Stookey
  o *Lent: An Introduction to the Season*, Common Worship

❖ Video Lecture
  o View lecture posted on Blackboard “Sanctifying Time, Sanctifying Space”

❖ To have on hand while viewing
  o Liturgies for Daily Prayer
  o Please register for January 30 optional Zoom gathering no later than 11:59 PM January 28 via instructor’s Wesley email if you plan to participate.

January 30:  Word and Table: The Basic Pattern of Worship
A worship canon for congregations; Creating faithful worship

Asynchronous Week
❖ Assignment to be completed before watching the video for this week
  o Reflection Paper and Prayer Exercise, following the instructions for Assignment E. To be posted to Blackboard by 11:59 January 29.

❖ Ongoing Assignment
  o Small group work on the Lenten Lectionary texts, following instructions for assignment D, to be posted to Blackboard by 11:59 PM January 29.

❖ Reading to be completed before watching the video for this week
  o *The Worshipping Body*, Chapter 4
  o *Let the Whole Church Say Amen!* Interlude B
  o *UM Hymnal*, pages 2-5
  o *UM Book of Worship*, pages 13-32
  o *Lectionary Texts for Lent 3:*

❖ Video Lecture
  o View lecture posted on Blackboard “Word and Table: The Basic Pattern for Worship

❖ To have on hand while viewing
  o Planning, Preparing, Participating: Worship Readiness in Congregational Life
    o Guide for Planning Public Worship
Optional Synchronous Zoom Gathering – January 30, 10 AM – 11 AM

❖ Optional Zoom Gathering
  - for those who would like to be in conversation with the instructor and with one another about any of the material covered in the class to date. Please send specific questions for discussion in this gathering to Rev. Campbell’s Wesley email by January 29. These optional gatherings intend to offer a space for the kind of “before and after class” conversations that occur naturally when we meet face to face. A student’s grade will not be reduced should you choose not to participate.

February 6: The Sacrament of Baptism: Exploring the Baptismal Covenant
  - A Service of Christian Marriage
  - A Service of Death and Resurrection

REQUIRED ZOOM GATHERING, 10 AM – 12 NOON

❖ Assignment to be completed before Zoom Gathering
  - Begin “Create an order of worship for your congregation” following the instructions for Assignment H.
    To be posted by February 5, 11:59 PM

❖ Ongoing Assignment
  - Continue small group work, following instructions for Assignment D for Presiding Practice and Class Presentation.

❖ Reading to be completed before Zoom Gathering
  - The Worshipping Body, Chapter 5
  - Don Saliers, “Living Baptism, Chapter 4
  - Let the Whole Church Say Amen! Interlude D, Exercises 12 and 14
    Please note: students may choose to complete Exercises 12 and 14. It is not required. Please read.
  - Common Worship: Pastoral Services, “Pastoral Introduction to The Marriage Service”
    “Longer Prayers and Litanies”
    “The Funeral as Worshipful Drama”, Chapter 5
  - Thomas Lynch, “The Undertaking” Chapter 1

❖ Video lecture to be viewed before Zoom Gathering
  - View lecture “The Baptismal Covenant”

❖ Resources to have at hand before entering the Zoom Gathering
  - United Methodist Hymnal
  - United Methodist Book of Worship – familiarize yourself with these materials
Pages 115-138 Services of Christian Marriage
_pages 139-171 Services of Death and Resurrection

- Small bowl of water and anointing oil
- Index cards or small sheets of paper and colored markers or crayons
- Please register for February 12 optional Zoom gathering no later than 11:59 PM
  February 10 via instructor’s Wesley email if you plan to participate.

Optional Synchronous Zoom Gathering – February 12, 10 AM – 11 AM

- Optional Zoom Gathering
  - for those who would like to be in conversation with the instructor and with one another about any of the material covered in the class to date. Please send specific questions for discussion in this gathering to Rev. Campbell’s Wesley email by February 11. These optional gatherings intend to offer a space for the kind of “before and after class” conversations that occur naturally when we meet face to face. A student’s grade will not be reduced should you choose not to participate.

February 13: The Service of the Table:
_Holy Communion, Eucharist, Mass, Lord’s Supper_

Asynchronous Week

- Assignment to be completed before watching the video for this week
  - Reflection Paper and Prayer Exercise, following the instructions for Assignment E.
    To be posted to Blackboard by 11:59 February 12.

- Ongoing Assignment
  - Continue small group work, following instructions for assignment D for Presiding Practice and Small Group Presentation

- Reading to be completed before watching the video for this week
  - Saliers, “Take, bless, break, and share”, Chapter 5
  - _The Worshipping Body_, Chapter 6
  - _Let the Whole Church Say Amen_, Exercise 21
    Please note: the student may choose to complete Exercise 21. It is not required. Please read.
  - _UM Hymnal_, pages 12-15 and 26-30 -notice what is different in these two prayers
  - _UM Book of Worship_, pages 33-80 - familiarize yourself with what is here

- Video lecture
  - View lecture “The Service of the Table”

- Resources to have at hand before watching the video:
  - Guide for The Service of the Table

February 13: Liturgical Practice for Small Groups

REQUIRED ZOOM GATHERING FOR SMALL GROUP A 10 AM – 11AM
REQUIRED ZOOM GATHERING FOR SMALL GROUP B  11 AM – 12 NOON

❖ Ongoing Assignment
   o Continue small group work, following instructions for assignment D for Presiding Practice and Small Group Presentation

❖ Liturgical Practice Sessions
   o Members of small groups A and B will practice presiding at the service assigned.
   o Group members observe and offer constructive comments to each presentation.
   o Each group member will post a reflection on the practice session following the instruction in Assignment F.

❖ Resources to have at hand for Liturgical Practice
   o each student shall have the liturgy and liturgical elements necessary for their presider’s practice and will have set up an appropriate space for their presiding suitable to the Zoom gathering.

February 19:    Liturgical Practice for Small Groups

REQUIRED ZOOM GATHERING FOR SMALL GROUP C  10 AM – 11AM
REQUIRED ZOOM GATHERING FOR SMALL GROUP D  11 AM – 12 NOON

❖ Ongoing Assignment
   o Continue small group work, following instructions for assignment D for Presiding Practice and Small Group Presentation

❖ Liturgical Practice Sessions
   o Members of small groups C and D will practice presiding at the service assigned.
   o Group members observe and offer constructive comments to each presentation.
   o Each group member will post a reflection on the practice session following the instruction in Assignment F.

❖ Resources to have at hand for Liturgical Practice
   o each student shall have the liturgy and liturgical elements necessary for their presider’s practice and will have set up an appropriate space for their presiding suitable to the Zoom gathering.

February 20:    Liturgical Practice for Small Groups

REQUIRED ZOOM GATHERING FOR SMALL GROUP E  10 AM – 11AM

❖ Ongoing Assignment
   o Continue small group work, following instructions for assignment D for Presiding Practice and Small Group Presentation

❖ Liturgical Practice Sessions
   o Members of small group E will practice presiding at the service assigned.
   o Group members observe and offer constructive comments to each presentation.
Each group member will post a reflection on the practice session following the instruction in Assignment F.

Resources to have at hand for Liturgical Practice
- each student shall have the liturgy and liturgical elements necessary for their presider’s practice and will have set up an appropriate space for their presiding suitable to the Zoom gathering.

February 26: The Practice of Ministry and the Priestly Role

Small Group Presentations by groups A, B, and C

REQUIRED ZOOM GATHERING, 10 AM – 12 NOON
- For the Zoom gathering, small groups A, B, and C will present their ministry situation following the instructions for Assignment G.

February 27: The Practice of Ministry and the Priestly Role

Small Group Presentations by groups D and E

REQUIRED ZOOM GATHERING, 10 AM – 12 NOON
- For the Zoom gathering, small groups D and E will present their ministry situation following the instructions for Assignment G.

February 28: Final Reflections:

- Assignments to be completed before February 26
  - Final assignment to be completed following the instructions for Assignment H. To be posted by 11:59 PM February 26.

- All class assignments must be submitted by February 26.

- Please note: No late assignments will be accepted.

Course Requirements
- Orientation to the Class Video
  - Provided by the instructor and posted on Blackboard under Orientation by November 29. Please view before beginning work for this class. Questions may be directed to the instructor via her Wesley email, gcampbell@wesleyseminary.edu.

- Assignment A: Personal Introduction Video
  - In a three-minute video (360 words), the student will introduce themselves, using the name they would like to be addressed by in the class. These videos will serve as our introduction to one another as we begin the class
• The student will also offer their responses to exercises in the orientation video as a way of opening a conversation around worship and sacraments with their classmates. These remarks will be based upon the following:
  ▪ The orientation video invites each student to participate in a brief writing exercise. This exercise, borrowed from the world of brain science, invites us – through writing – to move beneath our usual responses to a topic to a deeper knowing that we also possess, and yet often fail to attend to or nurture. Briefly allow us to see what you noticed in this exercise – either by sharing words or images invited by the exercise, or by noticing what writing with both hands offers us as a resource for thinking about worship and sacraments.
  ▪ The orientation video also invites each student to identify a verse of Scripture that captures something of their sense of what it means to worship. Share that verse with the group in your video.

Please be respectful of the three-minute limit. Class enrollment stands at 20! It will take an hour to view all the videos. Please keep covenant with your classmates.

• Instructions for recording and placing a video on Blackboard can be found on Blackboard under Navigating Blackboard in the Course Menu. Be sure to choose the video for posting video on Discussion Board.

• Videos shall be posted no later than 11:59 PM on January 8.

❖ Assignment B: Discussion Board Responding to Videos

• Each student will view all videos posted by class members.

• After viewing the videos, the student shall:
  ▪ consider what rises into their awareness about the meaning of worship as they have attended to one another’s sharing.
  ▪ formulate 2 statements responding to the sharing of their classmates -.
    “After viewing these videos, I wonder…”
    “After viewing these videos, I notice…”
  ▪ formulate one question they hope will be addressed in this class on Worship and Sacraments.

• Each student will post their two statements and their question on Discussion Board no later than 11:59 on January 14.

• Please note that students may respond to one another’s videos on Discussion Board if they so choose. These responses will not be graded and they are not a requirement for the class. It is available to you if you would like to respond to other students.
Assignment C: Pre-Class Reading Reflection and Prayer Exercise

- Please note that this assignment has three parts.
- Don Saliers asks “What makes Christian worship true and relevant, and how can our liturgical gatherings shape and express authentic Christian faith and life in the world of everyday?”
  - In your own words, describe how Saliers answers that question.
  - How do you understand his advocacy for the senses of the soul?
  - When and how in worship have you experienced one of the senses he identifies?
  - No more than 2 pages for this response.
- Kimberly Long writes “most of us understand that preparing for worship involves intellectual engagement and the best of us recognize that there is a spiritual component as well … [however] many presiders…present themselves as people with capable minds and faithful spirits who are utterly detached from the torsos and arms and feet that reside somewhere below their neck. Worship, however, is a fully embodied act … it’s not just a matter of performing better…if we cultivate our physical engagement … we open up greater space for meeting God.” (p. 12)
  - How does Long challenge you to think more fully about your presence as a leader of liturgy?
  - What level of awareness do you have of your gestures, movements, use of your voice, eyes, ears, hands, feet? What level of awareness do you have of the effect your presence has on others in your embodiment of liturgy in a congregation?
  - What challenges you most as you embody liturgical leadership?
  - No more than 2 pages for this response.
- Complete Laurence Stookey’s Exercise 2 “Learning a Basic Form for Brief Prayers”.
  - Submit a prayer following the basic form as outlined by Stookey in this exercise.
- Complete Laurence Stookey’s Exercise 5 “Learning to Pray with Vigorous Verbs”.
  - Submit your list of vigorous verbs (page 28)
  - Choose a prayer you have written for use in a congregation prior to completing this exercise. Edit the prayer following Stookey’s guidance for writing with vigorous verbs. Submit both the original prayer and the edited prayer.
  - No more than 1 page for this response.
  - This paper should be no more than 5 pages in length and should be posted to Blackboard by 11:59 PM on January 14.

Assignment D: Developing a Liturgical Conversation in small groups

- Members of the class will be divided into 5 small groups. Group assignments will be made at January 16 Zoom Class Gatherings.
- Small groups shall organize themselves and meet to further conversation based on reading and class material. There will be three areas of focus for small group work.
➢ Lenten exploration in preparation for final assignment:
  o Exploring the meaning of Lent as a moment in liturgical time and also in this season of Covid-19. Each small group shall create one posting of no more than 3 sentences on Discussion Board tab “Thinking Liturgically about Lent”. One group member should create the posting. All group members will receive the same grade for the posting. Sentences should be posted by 11:59 PM January 22.
  o Exploring the lectionary reading for Lent 3, Year B making notes of themes, questions, wonderings, images, personalities that God places in their attention. Each small group shall create one posting of no more than three sentences on Discussion Board tab “Lent 3 noticings”. One group member should create the posting. All group members will receive the same grade for the posting. Sentences should be posted by 11:59 PM on January 29

➢ Encouragement as each person prepares for Assignment F, practice in presiding.
  o Small groups can serve as a sounding board as persons prepare for their turn presiding over a liturgy.
  o Each small group shall share in a Zoom gathering to give supportive suggestions and observations to other members of their group as they present.
  o This activity of the small group will not be graded. Each individual in the group will be graded under the criteria for Assignment F.

➢ Small groups shall work together to prepare Assignment G for presentation to the entire class.
  o This activity of the small group will be graded under the criteria for Assignment G.

❖ Assignment E: Reflection Paper and Prayer Exercise
  • Writing prompts and prayer exercise name and number will be posted on separate assignment tabs for January 22, 29, and February 12.
  • The student will only be able to post one document under the assignment tab for each of these days. Please take great care that your written reflection and your prayer exercise can be posted as a single document for each of the three days – January 22, 29, and February 12. It is very challenging in a class of 20 students to receive and keep track of papers by email due to an error in posting.
  • Please note that a student may choose to use these exercises to prepare elements of the final paper – An Order of Worship for the Third Sunday in Lent. It is perfectly acceptable to use some of these exercises to begin to shape your final paper. You may certainly use anything you create in these prayer exercises again if they fit the theme of your final paper.
- These papers should be no more than two pages in length and should be posted to Blackboard by 11:59 PM on January 22, 29, and February 12.

❖ **Assignment F: Practice Presiding**
- Members of the class will be divided into 5 small groups. **Small group assignments will be made in class on January 16.**
- Each group member shall be assigned one liturgical element for presiding practice in a Zoom gathering with their small group. Students will be assigned one of the following: The Thanksgiving over the Water and Baptism with the Laying on of Hands from the Baptismal Covenant (UMBOW pages 90-92), Thanksgiving and Communion (UMH pages 9-11) from the Service of Holy Communion, “The Marriage” section of A Service of Christian Marriage (UMBOW pages 120-123), “The Commendation” section of A Service of Death and Resurrection (UMBOW pages 149-151), or A Service of Committal (UMBOW pages 155-157). Specific assignments will be posted under the assignment tab for Assignment F.
- Each small group will participate in the assigned one hour Zoom gathering. In the gathering, each member of the small group will preside over their assigned liturgical element. Other members of the group will respond to the presentation.
- Each student will reflect on their experience of presiding. Attention will be paid to Long’s emphasis on embodiment, Saliers’ emphasis on senses of the soul and Stookey’s emphasis on strong prayer. What did the student learn about the place of the presider in liturgy?
- **This paper should be no more than one page in length and should be posted as follows:**
  - Small groups A and B February 19 by 11:59 PM
  - Small groups C, D, and E February 26 by 11:59 PM

❖ **Assignment G: Small Group Presentations “The Pastoral Ministry and the Priestly Role”**
- Each small group will be assigned a scenario clergy may encounter in ministry. Each small group will create a response to the scenario that will be offered as if the response was occurring in real time. This presentation should be offered more in the style of a role play than a lecture. Each member of the group should participate in the presentation. **All small group members shall receive the same grade for this assignment.**
- A case study guide will be posted under Assignment G on Blackboard to guide small group planning and conversation.
- Scenarios for each small group will be posted under Assignment G on Blackboard.
- The presentations should not exceed 15 minutes, allowing time for classmates to respond to each presentation.
- **These presentations should be offered as follows:**
  - Small groups A, B, and C February 26
Small groups D and E  February 27

Assignment H: Final Paper

- Using the lectionary readings for the Third Sunday in Lent, Year B, Create an Order for Sunday Worship. Please notice that this assignment has two parts.

  ➢ Part one:
    - Examine the Order for Sunday Worship currently in use in your congregation and comment on this order in terms of class material presented to date. Pay attention to what appears on the printed page of the leaflet or on the screen and also to what happens in the worship spaces as the service is embodied.
    - Questions to explore include, and yet are not limited to, the following: attention to the basic order as present in both the UMH and the UMBOW, attention to the liturgical year, attention to the layered languages of worship, variety of prayer that is offered and who speaks the prayers, use of liturgical space and furnishings, the place of Sacrament in worship, the most commonly experienced gestures, senses of the soul, religious affections.

Part one should be no more than three pages in length -- which includes a copy of the current Sunday Service bulletin. To be posted to Blackboard by 11:59 PM on February 4.

  ➢ Part two:
    - Create an Order for Sunday Worship, demonstrating an understanding of the United Methodist Church basic order. It may or may not look like the Order that your congregation currently shares in worship – and yet it should represent the student’s best understanding of United Methodist Worship.
    - Give attention to the liturgical shape of the Lenten season and the themes from the lessons for the Third Sunday in Lent in all components of the service.
    - Pay attention to the seasons of the soul, the layered languages of worship, the variety of prayer in worship, and the invitation to gesture the self to God.
    - Use what you have learned in this class to create a rich, deep, and vibrant order of worship.

Part two’s Order for Sunday Worship will include the specific hymns, scripture, prayers, sacramental elements, rubrics for movement that will be a part of the worship experience as the student imagines it. If using the UMH for hymnody, you need only include the number and title (Hymn 620 One Bread, One Body, for example). The student is encouraged to write all components of the service, particularly to demonstrate their learning from the exercises from Stookey’s book about writing prayers. If resources are being used from other sources, please include the text of those sources and provide appropriate footnotes.
Part two should be no more than four pages in length. To be posted to Blackboard by 11:59 PM on February 26.

❖ Attendance/Absences
Please note that due to the nature of this class, there will be no excused absences from required Zoom Gatherings. Zoom Gatherings begin promptly at the posted hour and will conclude promptly at the posted hour. A deduction will be made in the student’s participation grade for lateness.

❖ Graded Activities/Assignments
Written assignments shall be double-spaced with one-inch margins and 12-point font (Times New Roman or Calibri). Please note that papers with excessive margins or large font will not count as a full page when grading the assignment.

Please note that this class will be based on a total of 100 points.

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<th>Assignments</th>
<th>Possible Points</th>
<th>Division of Points</th>
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<td>Introduction video</td>
<td>5 points</td>
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<tr>
<td>Discussion Board-</td>
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<td>Video Response</td>
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</tr>
<tr>
<td>Pre-class reflection</td>
<td>15 points</td>
<td>3 parts each part receiving up to 5 points</td>
</tr>
<tr>
<td>Paper/Prayer Exercise</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Group</td>
<td>8 points</td>
<td>2 postings each posting receiving up to 4 points</td>
</tr>
<tr>
<td>Lenten Reflections</td>
<td></td>
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<tr>
<td>Reflection papers/</td>
<td>15 points</td>
<td>3 separate papers/prayer exercises</td>
</tr>
<tr>
<td>Prayer Practice</td>
<td></td>
<td>Each paper receiving up to 5 points</td>
</tr>
<tr>
<td>Liturgical Practice</td>
<td>12 points</td>
<td>presentation receiving up to 6 points</td>
</tr>
<tr>
<td>Presentation/reflection</td>
<td></td>
<td>reflection paper receiving up to 6 points</td>
</tr>
<tr>
<td>Small Group presentation</td>
<td>15 points</td>
<td>15 points</td>
</tr>
<tr>
<td>Final Paper</td>
<td>15 points</td>
<td>two parts</td>
</tr>
<tr>
<td>Class Participation</td>
<td>10 points</td>
<td>part one receiving up to 5 points</td>
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<tr>
<td></td>
<td></td>
<td>part two receiving up to 10 points</td>
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</tbody>
</table>
❖ Grading
The instructor assumes that everyone in the class is capable of the work required to receive a “B” grade for each assignment. The following interpretations of the meaning of grade have been developed to help class members review their work to identify strengths and problems.

A “B” means that the basic elements of the assignment have been faithfully included, the argument is internally coherent, and clearly articulated.

A “B+” means the assignment is also well crafted.

An “A-“ means that the assignment is not only well crafted, but it also probes the issues with considerable insight.

An “A” means the assignment is well crafted, reveals considerable insight, and moves beyond the range of the student’s prior knowledge to begin to construct new perspectives and meanings for the subject. In other words, it shows the student’s imagination at work; it has a creative edge.

A” B- “means that a basic element of the assignment is missing, and therefore compromises some of the internal coherence of the argument.

A “C+” means that the assignment lacks clarity or focus, tends to reveal more the writer’s opinions than the results of the writer’s analysis, and lacks reflective insight into the issues being discussed.

A “C” means that the assignment does not move beyond the reporting of information from readings and/or class discussions to engaging them with issues being discussed; it may indicate inappropriate or misuse of data and readings.

A “C- “means that despite some moments of focused discussion and insight, major gaps exist in the development of the argument or discussion.

An “F” means the individual needs to see me immediately.

❖ Late Assignments
Grades will be reduced a step (e.g. from B to a B-) for assignments posted after the assigned due date and a full letter grade for any assignments 24 hours past due. Assignments over 48 hours past due will be lowered two letter grades. Please contact the instructor for assignments over 72 hours past due. Absences from required Zoom meetings will result in a deduction of one letter grade.

Course Policies
➢ Inclusive Language Policy
Bearing in mind that language reflects, reinforces, and creates social reality, the Seminary expects class conversation and written work to employ language that respects the equal dignity and worth of all human beings. In particular, linguistic sexism and racism are to be avoided. (from student handbook)
Plagiarism

Plagiarism is regarded as a serious offense and will result in substantial penalties, including the possibility of academic dismissal. The instructor regards the following as forms of plagiarism or dishonesty:

- Copying from another person’s or student’s paper.
- Giving or receiving unauthorized assistance to or from another student during an examination.
- Using unauthorized material during an examination.
- Borrowing or presenting as one’s own (for example, without proper attribution) the composition or ideas of another.

Please refer to your Wesley Student Handbook (on-line) for more information about Wesley’s Academic policies or contact the Course of Study Office (202-885-8688).