

**Course of Study School**  
**Wesley Theological Seminary**  
**Registration Form | Summer Term COS School 2020 (2 weeks)**  
**Extended Registration Deadline: April 24, 2020**

**Instructions:** Please complete this form, obtain the required signatures and **return to** : Sara Sheppard, Course of Study, Wesley Theological Seminary, 4500 Massachusetts Avenue, NW, Washington, DC , 20016. **This form is a writable pdf if accessed online.** You may type directly into it, save it on your computer and then email it to obtain signatures and return it to [cosregistration@wesleyseminary.edu](mailto:cosregistration@wesleyseminary.edu).

**\*\*\* NEW POLICY: PID from GBHEM is required. Contact Pamela Frost at [COSRegistrar@GBHEM.org](mailto:COSRegistrar@GBHEM.org)**

**PERSONAL INFORMATION**

PID from GBHEM (required ) \_\_\_\_\_

FULL NAME: \_\_\_\_\_ WTS Student ID (if known) \_\_\_\_\_  
 First M.I. Last

PREFERRED NAME FOR NAMETAG: \_\_\_\_\_ (nickname or First Name)

SSN: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ Is this a new Address? Yes  No

CITY, STATE, ZIP: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ home \_\_\_\_\_ cell \_\_\_\_\_

EDUCATION: High School  College Hours Completed \_\_\_\_\_ Degree(s) Awarded: \_\_\_\_\_  
 (Please list all degrees earned)

**COURSE REGISTRATION**

**Instructions:** If you are attending one 1-week term, register for 2 classes; if you are attending two 1-week terms, register for 4 classes. Please be mindful of the class times – AM or PM. You should register for courses in the same year, if possible. **ALL classes will have an on-line component. Pre-course work will begin June 22, 2020. All post course work is due no later than July 31, 2020. Graduating students must have all work completed prior to leaving campus. On line participation is required to receive credit for the course.**

Term 1 : July 6– 10, 2020		✓	Term 2 : July 13 – July 17, 2020		✓
CS-122 Theology Heritage 1: Introduction	AM		CS-121 Bible 1: Introduction	AM	
CS-124 Transformational Leadership	PM		CS-123 Formation and Discipleship	PM	
CS-221 Bible 2: Torah and Israel's History	AM		CS-223 Worship and Sacraments	AM	
CS-222 Theological Heritage 2: Early Church	PM		CS-224 Administration and Polity	PM	
CS-322 Theological Heritage 3: Medieval-Reformation	AM		CS-324 Preaching	AM	
CS-321 Bible 3: Gospels	PM		CS-323 Congregational Care	PM	
CS-421 Bible 4: Prophets, Psalms and Wisdom Literature	AM		CS-423 Mission	AM	
CS-424 Ethics	PM		CS-422 Theological Heritage 4: Wesleyan Movement	PM	
CS-522 Theology in the Contemporary Church	AM		CS-523 Evangelism	AM	
CS-524 Theological Reflection: Practice of Ministry	PM		CS-521 Bible 5: Acts, Epistles & Revelation	PM	

**For Wesley Seminary use only :**

Date received : \_\_\_\_\_ Registration fee received: \_\_\_\_\_ Date Registered: \_\_\_\_\_

Name: \_\_\_\_\_ Gender: Male  Female  DOB: \_\_\_\_\_

This is my first year attending Course of Study at Wesley. Yes  No

I expect to graduate in 2020 Yes  No

**Please select one:**

- Yes! I need housing assigned through Wesley.  No, I do not need housing or the meal plan.  
 I do not need housing but would like the meal plan.

**REQUEST FOR ACCOMODATIONS:** Please answer the two questions below. We will assign housing as requested to the best of our ability. Students will be notified of housing assignments in early June. Students taking housing are automatically enrolled in the meal plan.

**1. Choose one housing option:**

- On-campus New Residence Hall  
 On-campus Straughn  
 Off Campus Hotel

Double room roommate preference: \_\_\_\_\_

Single room

**2. Please answer the following to assist us in room assignments:**

I use a PAP machine at night

I am a smoker

I have trouble with stairs or mobility issues.  
(new doctor's note required each year)

**REQUIRED:** Arrival date in DC: \_\_\_\_\_, 2020 End of term departure date: \_\_\_\_\_, 2020

Please list below any physical conditions we should be aware of. This would include diabetes, heart ailments and allergies; physical limitation such as use of scooters, wheelchairs or other mobility issues. We can only help you if you tell us.  
**Please provide as much information as possible.**

**REQUIRED SIGNITURES:** Note: Students will be notified if any of the signatures are missing.

**STUDENT SIGNATURE:**

I give authorization for my records at WTS to be reported to the Division of Ordained Ministry and my Conference and/or District Board of Ordained Ministry. **I understand that I am responsible for paying 100% of my tuition, facilities fees and/ or housing and meal costs to Wesley Theological Seminary.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Typed or Signed)*

**LOCAL PASTOR CONFERENCE REGISTRAR SIGNATURE:**

**\*\* Conference Scholarships are to be awarded directly to the student.\*\***

The above referenced Local Pastor is authorized by \_\_\_\_\_ Conference to attend Wesley Theological Seminary Course of Study School 2020.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ e-mail: \_\_\_\_\_  
*(Typed or Signed)*

**DISTRICT SUPERINTENDENT SIGNATURE:** This Local Pastor is authorized by my District to attend WTS Course of Study School 2020.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ e-mail \_\_\_\_\_  
*(Typed or Signed)*

District: \_\_\_\_\_

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Name: \_\_\_\_\_

**APPOINTMENT INFORMATION:**

Please indicate current conference:

Annual Conference: **(check one)** BW EPA WPA GNJ NY Upper NY Susquehanna  
New England VA WV Pen-Del Other: \_\_\_\_\_

I am appointed:      Full time                       Part time                       No appointment at this time   
(COS students who have completed licensing school but are not appointed to a congregation may attend the COS for one year without an appointment. The following year you must be under appointment to attend classes)

**EMERGENCY CONTACT:**

Please list the name and phone number of the person you wish to have contacted in case of emergency.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ please check one: Home                      Cell                      Work

Relationship: \_\_\_\_\_

**SPECIAL DIETARY NEEDS:** Please note all students who stay in Wesley Seminary housing must take the meal plan. This is a seminary policy.  I do not have special dietary needs.  I DO have special needs as outlined below:

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**CANCELLATION POLICY: Cancellation of course registration and/or housing must be received no later than June 1 in writing.** Students canceling after June 1 will be held responsible for one night's housing costs. **Non-attendance does not constitute a cancellation. No shows will be billed for the whole amount (Tuition, fees and housing).**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ *(Typed or Signed)*

**COSTS:**

Tuition: \$350.00 per course. Students will be billed for all charges and invoices mailed approximately two weeks before the start of the on-line session. Students are responsible for paying 100% of the tuition, housing & meals (if applicable) and the facilities fee.

Facilities fee: \$75.00/term - non-refundable fee will be billed to student

Housing: Please refer to the website for housing costs. These will be published by March 1.

**Wesley Contact information:**

Sara Sheppard, Managing Director, COS  
Wesley billing office  
GBHEM Registrar in Nashville, TN  
COS Website

202-885-8688  
202-885-8662  
615-340-7416

[ssheppard@wesleyseminary.edu](mailto:ssheppard@wesleyseminary.edu)  
[businessoffice@wesleyseminary.edu](mailto:businessoffice@wesleyseminary.edu)  
[cosregistrar@gbhem.org](mailto:cosregistrar@gbhem.org)  
[www.wesleyseminary.edu](http://www.wesleyseminary.edu)

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