



WESLEY
THEOLOGICAL SEMINARY

Commencement Guide 2019



Important Dates

- **Graduate Eucharist**
 - Thursday, May 9, 2019
4:30 PM Oxnam Chapel
- **Masters Graduate Orientation**
 - Thursday, May 9, 2019
After Master's Graduate Eucharist Oxnam Chapel
- **Masters Students Graduate Dinner**
 - Thursday, May 9, 2018
After Masters Graduate Orientation Refectory
- **Doctor of Ministry Graduate Breakfast**
 - Monday, May 13, 2019
8:30 am Refectory
- **Doctor of Ministry Graduate Orientation**
 - Monday, May 13, 2019
10:00 am KG-01



GRADUATE EVENTS

Graduate Eucharist

- A Eucharist service for graduands and their friends and family will be held in Oxnam Chapel on Thursday, May 9, 2019 at 4:30 pm.

Masters Graduate Orientation

- Orientation for Masters students will be held immediately following the Graduate Eucharist service on Thursday, May 9, 2019. If you are unable to attend the Eucharist service, Graduate Orientation will begin approximately 5:45 pm.

Masters Graduate Dinner

- Following the Eucharist and Orientation, a dinner for Masters student graduands will be held in the Refectory. Invitations for this event will be mailed and spouses and partners are invited to attend. RSVP to events@wesleyseminary.edu.

Doctor of Ministry Graduate Breakfast

- A breakfast for Doctor of Ministry graduands will be held the morning of graduation, Monday, May 13, 2018 at 8:30 am in the Refectory. Spouses and partners are invited to attend. RSVP to events@wesleyseminary.edu.

Doctor of Ministry Graduate Orientation

- After the D.Min Graduate Breakfast, an orientation for Doctoral graduands will be held at 10:00 am on Monday, May 13, 2018 in KG-01.

Attendance & Participation

Graduation Withdrawal

- If you need to withdraw from graduation, you must notify the Registrar's Office in writing by March 1, 2019. After March 1st, you will be responsible for all graduation charges.

In Absentia

- If you are unable to attend commencement, you must petition the Registrar's Office in writing by letter or email to be excused from the ceremony. Requests must be submitted to the Registrar's Office by March 1, 2019.

Regalia Information

Regalia Ordering

- Regalia ordering will open in January! You must now purchase your regalia at <https://wesleyseminary.shopoakhalli.com/purchasewizard/Welcome>.
- Regalia will be mailed directly to your address. The link can also be accessed through the Commencement website. **The last day to order regalia is April 6, 2019.**
- All graduands participating in the commencement ceremony are required to purchase a cap, gown and hood.

Doctor of Ministry Regalia

- Regalia will be available for pick up on the day of commencement for international D.Min students in KG-01 from 9:00 to 11:00.
- Ironing boards will be set up the morning of commencement in KG-01 from 9:00 to 11:00.

Regalia Appearance

- You must wear appropriate attire to the degree being conferred by the Seminary - no insignia, awards or accoutrements may be worn on or over regalia. You are not permitted to wear or carry flowers during the ceremony.

Ticket Information

Tickets

- Tickets will be available in the Registrar's Office beginning April 15, 2019. Before you pick up tickets, you must complete the following
 - Graduate Surveys: Complete the Graduate Student Questionnaire and the Library Services Survey available at www.wesleyseminar.edu/registrar/commencement.
 - Settle your financial account with the Business Office. Pay any outstanding balances by April 16, 2019.
 - Tickets will only be released to you with a picture id.
 - If you need to leave tickets for someone to pick up the day of commencement, the Registrar's Office will have Will Call available at the Cathedral. Tickets will only be released by name with picture id.

Tickets

- You will receive a limited number of tickets for commencement. If you worked at a PMM learning site, your learning partners will receive 2 tickets directly distributed through the PMM Office.
- In mid-April, a Blackboard site will be set up for students to request extra tickets from their fellow graduands. Through this site you can post messages to your fellow classmates either requesting or offering extra tickets. **This site will be the only avenue to request extra tickets.**
- Information will be updated as needed on the Commencement website:

<https://www.wesleyseminary.edu/registrar/commencement/>.

Transportation & Parking

Public Transportation

- If you are coming from Wesley campus, you can take the N4 Metrobus from Massachusetts & 45th to Massachusetts & Wisconsin.
- If you are coming via Metro, take the red line to the Tenleytown station. From Tenleytown, you can take the Southbound 31 or 33 from Wisconsin & Albermarle to Wisconsin & Woodley Road.

Parking

- Limited parking will be available on Wesley campus the day of commencement. Shuttles will run from Wesley campus to the Cathedral and back to Wesley after the ceremony.
- There is limited parking at the cathedral in the garage. The approximate cost is \$25.00
- There will be limited parking available in two parking garages at Cathedral Commons, at 38th NW and Macomb St. NW with a maximum charge of about \$25.00.

Commencement Day Monday, May 13th

Graduand Information

Graduands will line up for a commencement procession in several chapels on the basement level of the Cathedral. Each degree program will line up in a separate chapel. Graduands are expected to be at the Cathedral at 1:00 pm. **Do not be late.**

Diplomas

Graduands will receive their official diplomas at commencement. Masters degree students with a cumulative GPA of 3.7 or higher will receive the designation of “with Honors” on their diplomas. Doctor of Ministry students are not eligible to graduate with honors.

Seating

Guest seating is on a first-come, first served basis. Ushers will be onsite to assist guests in seating. Guests will not be seated until after 1:00 pm. Please note that the Washington National Cathedral does not permit guests to photograph or videotape the commencement service.

Graduation Checklist

- ✓ **Order regalia**, available at <https://wesleyseminary.shopoakhalli.com/purchasewizard/Welcome> . The last day to place an order is April 6, 2019.
- ✓ **Pay graduation fees**. A fee of \$150. will be charged to your student account in early 2019. Any outstanding balance must be paid by Monday, April 16, 2019 to be eligible for graduation.
- ✓ **Complete the graduation surveys online**. You should complete both the ATS and Library surveys online and complete the Alumni Update prior to pickup up tickets. Links to all will be posted on the commencement website.
- ✓ **Pick up tickets**. Tickets will be available in the Registrar's Office beginning April 15, 2019. A Blackboard site will be set up for extra ticket requests from your fellow graduands in the Spring.
- ✓ **Turn in keys**. Prior to commencement, mailbox keys must be returned to the mailroom. Room keys and gate-card keys must be returned to the Housing Office.
- ✓ **Update contact information**. It is crucial that you submit any update in address to receive your 1098-T at the end of the year. Alternately, you can submit a Student Information Update form to the Registrar's Office, available at www.wesleyseminary.edu/forms.
- ✓ **Attend commencement orientation**. Masters orientation will be on Thursday, May 9, 2019 after the Graduate Eucharist. DMN orientation will be Monday, May 13, 2019 at 10:00 am in KG-01.
- ✓ **COMMENCEMENT!!** Graduands are expected to arrive at the National Cathedral at 1:00 pm on Monday, May 13, 2019.

For more information on commencement and logistics, please visit the commencement website at www.wesleyseminary.edu/commencement.