

**Course of Study School  
Wesley Theological Seminary  
Registration Form | Summer Term COS School 2017**

Registration Deadline April 1, 2017

**Instructions:** Please complete this form, obtain the required signatures and **enclosed a \$35.00 registration fee for each course.** Send to: Sara Sheppard, Course of Study, Wesley Theological Seminary, 4500 Massachusetts Avenue, NW, Washington, DC , 20016.

**PERSONAL INFORMATION**

FULL NAME: \_\_\_\_\_ WTS Student ID (if known) \_\_\_\_\_  
First M.I. Last

PERFERRED NAME FOR NAMETAG: \_\_\_\_\_ (nickname or First Name)

SSN: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ **Is this a new Address? Yes  No**

CITY, STATE, ZIP: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ home \_\_\_\_\_ cell \_\_\_\_\_

EDUCATION: High School  College Hours Completed \_\_\_\_\_ Degree(s) Awarded: \_\_\_\_\_  
(Please list all degrees earned)

**COURSE REGISTRATION**

**Instructions:** If you are attending one 2-week term, register for 2 classes; if you are attending two 2-week terms, register for 4 classes. Please be mindful of the class times – AM or PM. You should register for courses in the same year, if possible.

<b>Term 1 : July 10 – 20, 2017</b>	✓	<b>Term 2 : July 24 – August 3, 2017</b>	✓
CS-122 Theology Heritage 1: Introduction <b>AM</b>		CS-121 Bible 1: Introduction <b>AM</b>	
CS-124 Transformational Leadership <b>PM</b>		CS-123 Formation and Discipleship <b>PM</b>	
CS-221 Bible 2: Torah and Israel's History <b>AM</b>		CS-223 Worship and Sacraments <b>AM</b>	
CS-222 Theological Heritage 2: Early Church <b>PM</b>		CS-224 Administration and Polity <b>PM</b>	
CS-322 Theological Heritage 3: Medieval- Reformation <b>AM</b>		CS-324 Preaching <b>AM</b>	
CS-321 Bible 3: Gospels <b>PM</b>		CS-323 Congregational Care <b>PM</b>	
CS-421 Bible 4: Prophets, Psalms and Wisdom Literature <b>AM</b>		CS-423 Mission <b>AM</b>	
CS-424 Ethics <b>PM</b>		CS-422 Theological Heritage 4: Wesleyan Movement <b>PM</b>	
CS-522 Theology in the Contemporary Church <b>AM</b>		CS-523 Evangelism <b>AM</b>	
CS-524 Theological Reflection: Practice of Ministry <b>PM</b>		CS-521 Bible 5: Acts, Epistles & Revelation <b>PM</b>	

**For Wesley Seminary use only :**

Date received : \_\_\_\_\_ Registration fee received: \_\_\_\_\_ Date Registered: \_\_\_\_\_

Name: \_\_\_\_\_ Gender: Male  Female  DOB: \_\_\_\_\_

This is my first year attending Course of Study at Wesley. Yes  No

I expect to graduate in 2017 Yes  No

**Please select one:**

- Yes! I need housing assigned through Wesley.  No, I do not need housing or the meal plan.  
 I do not need housing but would like the meal plan.

**REQUEST FOR ACCOMODATIONS:** Please answer the two questions below. We will assign housing as requested to the best of our ability. Students will be notified of housing assignments in early June. Students taking housing are automatically enrolled in the meal plan.

**1. Choose one housing option:**

- On-campus New Residence Hall  
 On-campus Straughn  
 Off Campus Hotel

Double room roommate preference: \_\_\_\_\_

Single room

**2. Please answer the following to assist us in room assignments:**

I use a PAP machine at night

I am a smoker

I have trouble with stairs or mobility issues.  
(new doctor's note required each year)

**REQUIRED:** Arrival date in DC: \_\_\_\_\_, 2017 End of term departure date: \_\_\_\_\_, 2017

Please list below any physical conditions we should be aware of. This would include diabetes, heart ailments and allergies; physical limitation such as use of scooters, wheelchairs or other mobility issues. We can only help you if you tell us.  
**Please provide as much information as possible.**

**REQUIRED SIGNITURES:** Note: This form will be returned to the student if any of the signatures are missing.

**STUDENT SIGNATURE:**

I give authorization for my records at WTS to be reported to the Division of Ordained Ministry and my Conference and/or District Board of Ordained Ministry. **I understand that I am responsible for paying 100% of my housing, meal and/or facility fee costs to Wesley Theological Seminary.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CONFERENCE REGISTRAR SIGNATURE:**

**\*\* Conference Scholarships are to be awarded directly to the student.\*\***

The above referenced Local Pastor is authorized by \_\_\_\_\_ Conference to attend Wesley Theological Seminary Course of Study School 2017.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ e-mail: \_\_\_\_\_

**DISTRICT SUPERINTENDENT SIGNATURE:** This Local Pastor is authorized by my District to attend WTS Course of Study School 2017.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ e-mail \_\_\_\_\_

District: \_\_\_\_\_

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Name: \_\_\_\_\_

**APPOINTMENT INFORMATION:**

**Please indicate current conference:**

Annual Conference: **(circle one)** BW EPA WPA GNJ NY Upper NY Susquehanna New England  
VA WV Pen-Del Other: \_\_\_\_\_

I am appointed      Full time       Part time       No appointment at this time   
(COS students who have completed licensing school but are not appointed to a congregation may attend the COS for one year without an appointment. The following year you must be under appointment to attend classes)

**EMERGENCY CONTACT:**

Please list the name and phone number of the person you wish to have contacted in case of emergency.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ please circle one: Home      Cell      Work

Relationship: \_\_\_\_\_

**SPECIAL DIETARY NEEDS:** Please note all students who stay in Wesley Seminary housing must take the meal plan. This is a seminary policy.  I do not have special dietary needs.  I DO have special needs as outlined below:

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**CANCELLATION POLICY:**      **Cancellation of course registration and/or housing must be received no later than June 15 in writing.** Students canceling after June 15 will be held responsible for one night's housing costs. **Non-attendance does not constitute a cancellation. No shows will be billed for housing.**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**COSTS:**

**Tuition:** \$0\* Wesley Theological Seminary does not charge tuition for Basic Summer COS classes at this time. Students are responsible for paying 100% of the registration fee, housing & meals (if applicable) and a facilities fee.

**Registration fee:** \$35.00 non-refundable fee per course due with registration form.

**Housing:** Please refer to the website for housing costs. These will be published by March 1.

**Facilities fee:** \$100.00 per term

**Wesley Contact information:**

Sara Sheppard, Managing Director, COS  
Wesley billing office  
GBHEM Registrar in Nashville, TN  
COS Website

202-885-8688  
202-885-8662  
615-340-7416

[ssheppard@wesleyseminary.edu](mailto:ssheppard@wesleyseminary.edu)  
[businessoffice@wesleyseminary.edu](mailto:businessoffice@wesleyseminary.edu)  
[cosregistrar@gbhem.org](mailto:cosregistrar@gbhem.org)  
[www.wesleyseminary.edu](http://www.wesleyseminary.edu)

Pre-course assignments will be posted no later than mid- October of each year on the current COS student webpage.