



Office of the Registrar  
 4500 Massachusetts Avenue, NW • Washington, DC 20016  
 PHONE 202-885-8650  
 EMAIL registrar@wesleyseminary.edu

**COMPLETION OF ACADEMIC PROGRAM**

**Instructions to the student applying for Optional Practical Training:**

1. Complete the student information requested in Part I below.
2. Sign the form.
3. Return form to the Office of the Registrar for completion of Part II.

**Part I:**

<b>Last Name</b>	<b>First Name</b>	<b>MI</b>										
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 10px; text-align: center;">/</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 10px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">1</td> <td style="width: 20px; height: 20px; text-align: center;">9</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>			/			/	1	9			
		/			/	1	9					
<b>Wesley ID</b>	<b>Date of Birth (mm/dd/yyyy)</b>											
<b>Degree Program</b>	<b>Expected Graduation Date</b>											
<b>Country of Citizenship</b>	<b>OPT Begin Date</b>	<b>OPT End Date</b>										
	Confirm dates with your academic advisor at OPT session.											

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<b>Student Signature</b>	<b>Date</b>
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**Part II:**

The international student listed above is applying to the Immigration Service for Optional Practical Training, which is a type of employment authorization for work experience in a student's field of study. Before the student can be recommended for this benefit, the Office of the Registrar must certify the date when a student is expected to complete the academic program.

I have performed a Degree Audit of the above named student and hereby certify that the student is expected to complete all requirements for the academic program on the following date:

<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 10px; text-align: center;">/</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 10px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">2</td> <td style="width: 20px; height: 20px; text-align: center;">0</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>			/			/	2	0			<hr style="width: 80%; margin-left: auto; margin-right: 0;"/> <b>Student's GPA</b>
		/			/	2	0				
<b>Expected Date of Completion</b>											

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<b>Registrar's Signature</b>	<b>Date</b>
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**Office Use Only:**  
 Date received: \_\_\_\_\_  Copy to Director of Int'l Student Services      Date filed: \_\_\_\_\_